

## SUGGESTED INSTALLATION AND INITIATION

An installing person will be designated to conduct the installation. Some suggestions might be past president, a counselor or a businessperson. The installer will announce to the group: "The following officers have been selected to serve the (name of school) FCCLA chapter for the (period of time as previously designated by the group.)"

List of Officers

List of Student Names

### **INSTALLING PERSON** (Facing officers-elect):

"You, the officers-elect, should realize that the highest honors of the chapter have been placed upon you. The other members of the chapter have faith and confidence in your ability to lead the chapter forward. The pledge of the office signifies acceptance of this obligation. Please stand and repeat after me:

I will...

to the best of my ability...

faithfully perform all of the duties...

of the office to which I have been elected."

(To the chapter members):

"You have heard the pledge which your officers have made. It is important that you support them in the performance of their duties.

### **Will the president-elect please come forward?"** (To the president-elect):

"The office of president is a great responsibility because the success of the organization depends to a great extent upon your attitudes and skills as a leader. As president, your duties will be to preside over meetings, to represent the chapter at various other meetings and functions, and to serve as ex-officio member of each committee.

### **"Will the vice president-elect please come forward?"** (To the vice president-elect):

"As vice president it is your duty to assist the president as needed and to assume the duties of the president in the absence of the president."

### **"Will the secretary-elect please come forward?"** (To the secretary-elect):

"As secretary it is your duty to keep an accurate record of chapter meetings and to conduct all correspondence.

### **"Will the treasurer-elect please come forward?"** (To the treasurer-elect):

"As treasurer your duties are to keep the record of receipts and disbursements and to report the financial status of the chapter.

(To the new president--the installing officer faces president and says):

"Madam/Mr. President, it is my pleasure and privilege to present to you the candidates who desire to become members of this chapter."

**PRESIDENT:** "As a chapter officer are you willing to devote some of your time and effort to our purposes?"

**OFFICERS:** "I am."

**PRESIDENT:** "Let the pin which you are entitled to wear serve as a reminder of your responsibilities as a member of this FCCLA chapter."

(If the group plans to use the creed at this time, the president may continue...) "Let us repeat our creed."